**UDL Checklist – *Technology-Enabled Teaching***

Use this checklist to help improve your technology-enabled teaching practices and meet student needs via Universal Design for Learning (UDL).

*When developing a technology-enabled learning environment, do you…*

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| **Headings, Fonts, and Hyperlinks** |
| Use the h1-h6 heading hierarchy. |  |
| Avoid using bold or italicized text in place of a proper heading. |  |
| Avoid using small fonts. |  |
| Use simple, familiar fonts. |  |
| Underline linked text, only. |  |
| Ensure link text makes sense out of context. |  |
| Avoid using URLs as anchor text. |  |

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| **Tables and Lists** |
| Create table captions. |  |
| Tag table headers. |  |
| Keep tables simple. |  |
| Use the proper list type for your content.   |  |
| Do not simply type bullets or numbers in place of a proper list.   |  |

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| **Colour and Contrast** |
| Don’t use colour, alone, to convey concepts. |  |
| Ensure link colour is distinct from surrounding text colour. |  |
| Use a contrast of 7:1 for text and background colours. |  |

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| **Formulas and Mathematical Expressions** |
| Build equations using the Canvas Math Equation tool. |  |
| Write alt text for images of equations. |  |
| Record audio files reading equations. |  |

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| **Images and Alt Text** |
| Add alt text to any image that is not decorative. |  |
| Leave out unnecessary information from alt text. |  |
| Avoid redundancy in alt text. |  |
| Keep alt text concise, when possible. |  |
| When images are too complex for concise alt text, include your description elsewhere. |  |

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| **Multimedia (Audio & Video)** |
| Create accurate captions for multimedia content. |  |
| Create detailed transcripts for multimedia content. |  |