## **Course Name Here**

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This course is online and asynchronous, which means you complete the work on your own time. There are optional office hours if you want to connect with your instructor.	All course materials - articles, notes, images, podcasts and videos are posted on the course website and on (Name of LMS). All course details and due dates of assignments are in the course outline/addendum.	If you have a question, a comment or resources to share don't hesitate to let me know. Send me an email at (your e-mail here).
You should expect to dedicate 6 hours a week to this course and more when working on a major assignment.	Every Monday I upload the course content for that week. I will send occasional reminders for important messages.	<ul> <li>To do each week:</li> <li>Check the weekly folder on Blackboard and ask questions</li> <li>Read/watch/listen to the content resources</li> <li>Complete learning activities/assignments</li> </ul>
To be successful in this course you must keep up with learning content and assignments.	This course is designed to be inclusive and accessible for all learners. All work for this course must be your own.	In addition to using the tools in Learn@Seneca – we will use Padlet, Mentimeter and Edpuzzle for activities and assignments.