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| **Unique Identifier (UI Code)** | OHS-05L |
| **Categories (Tags) – separate with commas if multiple** | Workplace Safety, Leadership |
| **Competency Title (short name)** | **Monitor OHS System** |
| **Competency Statement** | Monitor occupational health and safety (OHS) system according to jurisdictional regulations and workplace requirements. |
| **Performance Criteria** | * Observe and document safe work practices according to OHS regulations and workplace requirements * Observe and document safe handling and storage of hazardous materials according to OHS regulations and workplace requirements * Verify quantities and condition of safety equipment and personal protective equipment (PPE) according to jurisdictional regulations and workplace requirements * Communicate any concerns and/or potential issues with OHS system to appropriate personnel |
| **Supporting Skills and Knowledge** | **Knowledge:**   * Components and requirements of an occupational health and safety (OHS) system * How to identify safety hazards and areas of risk * How to define safe work practices * Requirements for safety and personal protective equipment (PPE) * WHMIS requirements and regulations * How to access information on OHS procedures and regulations   **Supporting Skills:**   * Ability to communicate effectively and clearly to others * Use office technology and software to create, update, and store documents and records |
| **Key Terms/Definitions Required** | **hazardous materials**   * Substances that can cause harm. Hazardous materials designed for commercial use are labelled according to WHMIS standards; those designed for home use carry consumer protection labels.   **occupational health and safety (OHS) policies and procedures**   * Workplace-specific policies and procedures related to health and safety that may or may not be required by regulation.   **occupational health and safety (OHS) regulations**   * Legal requirements for working safely, which may include required training and certification, maintaining workplace documentation, and reporting of any incidents or near misses to appropriate regulatory bodies.   **occupational health and safety (OHS) system**   * Workplace-specific policies, procedures, record keeping systems, training, safety committees, and designated personnel that work together to maintain a safe and healthy workplace.   **safe work practices (SWPs)**   * Standards for working safely as determined by task and level of risk. SWPs should be documented for any work activities that carry a safety risk.   **safety hazards and areas of risk**   * Anything present in the work environment that poses danger, potential harm or risk of injury.   **WHMIS**   * Workplace Hazardous Materials Information System; a Canadian system of site-specific information about hazardous materials that are present in workplaces and how to use and handle them safely. WHMIS is aligned with the international Globally Harmonized System (GHS) standard for hazardous materials. |
| **Context/Examples** | * Monitoring a workplace’s OHS system is a regular responsibility of management. If there is a health and safety committee in the workplace, the committee generally oversees the monitoring of the OHS system through regular inspections and reports any concerns or items in need of attention to management. |
| **Learning Content/Links** | * Links to OHS training for supervisors and managers * Links to OHS and related safety regulations * Links to workplace-specific OHS policies and procedures |
| **Assessment Methods** | * Review of records of OHS inspections and audits of the OHS system. |