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| **Unique Identifier (UI Code)** | IPS-01C |
| **Categories (Tags) – separate with commas if multiple** | Interpersonal skills, Teamwork, Common core |
| **Competency Title (short name)** | **Work with Other Team Members** |
| **Competency Statement** | Work with other team members according to role and workplace procedures. |
| **Performance Criteria** | * Participate in team meetings and planning sessions * Adjust timing and sequence of own work to achieve team objectives * Help solve routine problems and concerns with team members according to workplace procedures * Assist and support other team members to complete tasks and achieve objectives * Seek assistance and/or refer issues that require assistance to appropriate personnel according to workplace procedures |
| **Supporting Skills and Knowledge** | **Knowledge:**   * Own and team roles, responsibilities, and objectives * Workplace policies and procedures   **Supporting Skills:**   * Ability to communicate effectively with others * Willingness to assist and support other team members * Listening skills * Problem solving skills |
| **Key Terms/Definitions Required** | **appropriate personnel**   * People within or external to an organization that need to be notified or updated, according to the policies and procedures dictated by the workplace or an external body.   **team** **objectives**   * Goals that are set by an organization or team and that track group rather than individual performance.   **workplace procedures**   * Standard operating procedures specific to a workplace as determined by the workplace and/or management. |
| **Context/Examples** | * Working effectively as part of a team is critical to most workplaces. All team members are expected to be responsible for their own work as well as working together to complete team objectives and tasks. * When working remotely, teams must adjust to different ways of communicating and collaborating, with an increased reliance on technology |
| **Learning Content/Links** | * Links to content on teamwork * Links to workplace policies and procedures |
| **Assessment Methods** | * Observation of individuals while working in a team environment * Peer review and feedback |